Eurowafel Sp.z o.o. sp.k.
ul. Grabskiego 23
32-640 Zator

Zator 7.06.2021

LETTER OF INQUIRY

I. Ordering Party

Eurowafel Sp.z o.o. sp.k.
ul. Grabskiego 23, 32-640 Zator
NIP: 551-260-61-51, REGON: 121530419
tel. (33) 8703571, biuro@eurowafel.pl

Hereby we invite you to submit a price offer for: snack machines - 4 pcs. - CPV code - 42215000 -6 - Machinery for the industrial preparation or production of food or drink

II. Description of the subject of inquiry:

1. The subject of the order is purchase of snack machines - 4 pc, with the following parameters and characteristics:
   - wafer/chip diameter min 45 mm
   - number of wafers/chips per cycle 24
   - production capacity of snacks per hor from 8000 to 9000 pcs
   - CE compliance

III. Terms of participation in the inquiry and the assessment description

1) Offer validity – min. 30 days - evaluation based on the information contained in the template of the offer
2) Due date for order completion: 31.10.2021 - evaluation based on the information contained in the template of the offer

IV. Assessment criteria:

1) The maximum number of points - 100.

2) In the course of the examination and evaluation of the offer, the Ordering Party may demand from the bidders explanations regarding the content of the submitted offers.

The Ordering Party will consider the most favorable the offer, which shall not be rejected and will receive the highest number of points awarded within the criteria established under criteria 1 and 2.

Evaluation method:

1. The most advantageous offer in the price range (the lowest price) = 90 points

2. The most advantageous offer in the scope of the guarantee (the longest guarantee) = 10 points.

3. The sum of criterion 1 and criterion 2 will be the determining factor.

Criterion	Scoring	Evaluation method
Price	90%	The ratio of the lowest price to the price of the assessed offer, multiplied by 90
Guarantee	10%	The ratio of the guarantee of the assessed offer to the longest guarantee multiplied by 10

V. Term and method of offers submission:

1) The offer must be submitted by: 15.06.2021 (the date of the offer delivery is valid).
2) The offer should be submitted in person or via traditional mail to:
   ul. Grabskiego 23, 32-640 Zator,
   or
   by e-mail to: projekty@eurowafel.pl
3) The offer must be submitted together with the completed and signed declaration and the technical parameters annex (the obligatory template of the offer, declaration and the technical parameters annex are attached to this inquiry).
4) Opening tenders: the tenders will be opened on 16.06.2021 at 9:00 am at the company headquarters.
5) In the course of the examination and evaluation of offers, the Ordering Party may demand clarification from the Bidders regarding the content of submitted offers.

VI. Bidding exclusions:

A contract cannot be awarded to entities with personal or capital links to the Awarding Entity. A personal or capital related entity is a mutual relationship between the beneficiary or persons authorised to incur liabilities on behalf of the beneficiary or persons carrying out activities related to preparation and execution of the contractor selection procedure on behalf of the beneficiary and a contractor, consisting in particular of:

A. participation in the company as a partner in a civil partnership or partnership,
B. owning at least 10% of shares in the capital of another entity

C. being a member of a supervisory, controlling or managing body, proxy or attorney,

D. being married, in a relationship of kinship or affinity in a straight line, kinship or affinity in the collateral line to the second degree, or in a relationship of adoption, custody or guardianship.

VII. Rejection of Bid:

The bid will be rejected in the following cases:

1. if its content does not correspond to the content of the request for proposals,

2) if it has been submitted by an entity which does not fulfil the conditions of participation in the tender procedure

3) if it was submitted by an entity related by capital or personal links with the beneficiary, with the exception of a situation allowed in the Rules for the Competitive Selection of Contractors under the Operational Programme "Fisheries and Sea

4) if it was submitted after the deadline for submission of tenders specified in the request for proposals

VIII. Additional information

1) In case of doubt and the need to specify the inquiry, please send an e-mail to: projekty@eurowafel.pl

2) Each inquiry and the relevant answer will be made public through the website of the Beneficiary (www.eurowafel.pl - tab inquiries)

3) The Contracting Authority hereby informs that the procedure will be cancelled if no less than two tenders are submitted.

4) The Ordering Party reserves the right to cancel this proceeding regarding the selection of a supplier for any reason.

5) It is anticipated that significant changes to the contract may be made as a result of the procurement procedure in terms of the deadline or other conditions of the contract, in the event of unexpected circumstances preventing the performance of the contract within the period or circumstances specified in this inquiry.

6) Supplementary contracts are not expected to be awarded.

7) Partial offers are not allowed.

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