Eurowafel Sp. z o.o. sp.k.
ul. Grabskiego 23
32-640 Zator

Zator 25.09.2020

LETTER OF INQUIRY

I. Ordering Party

Eurowafel Sp. z o.o. sp.k.
ul. Grabskiego 23, 32-640 Zator
NIP: 551-260-61-51, REGON: 121530419
tel. (33) 8703571, biuro@eurowafel.pl

Hereby we invite you to submit a price offer for: laboratory mixer - 1 pcs. - CPV code - 43412000-4 - Mixers

II. Description of the subject of inquiry:

1. The subject of the order is purchase of laboratory mixer - 1 pc, with the following parameters and characteristics:
   - horizontal ribbon mixer,
   - capacity min. 5 dm^3 max. 20 dm^3
   - possibility of adding water while mixing,
   - possibility of mixing whole grains and pellets,
   - mixing intensity control.

III. Terms of participation in the inquiry and the assessment description

1) Offer validity – min. 30 days - evaluation based on the information contained in the offer template
2) Due date for order completion: 31.12.2020 - evaluation based on the information contained in the offer template

IV. Assessment criteria:

1) The maximum number of points - 100.

2) In the course of the examination and evaluation of the offer, the Ordering Party may demand from the bidders explanations regarding the content of the submitted offers.

The Ordering Party will consider the most favorable the offer, which shall not be rejected and will receive the highest number of points awarded within the criteria established under criteria 1 and 2.

Evaluation method:

1. The most advantageous offer in the price range (the lowest price) = 80 points
2. The most advantageous offer in the scope of the guarantee (the longest guarantee) = 20 points.
3. The sum of criterion 1 and criterion 2 will be the determining factor.

Criterion	Scoring	Evaluation method
Price	80%	The ratio of the lowest price to the price of the assessed offer, multiplied by 80
Guarantee	20%	The ratio of the guarantee of the assessed offer to the longest guarantee multiplied by 20

V. Term and method of offers submission:

1) The offer must be submitted by: 05.10.2020 (the date of the offer delivery is valid).
2) The offer should be submitted in person
   or
   via traditional mail to: ul. Grabskiego 23, 32-640 Zator,
   or
   by e-mail to: projekty@eurowafel.pl
   or
   by admitting offers option through: www.bazakonkurencyjnosci.gov.pl
3) The offer must be submitted together with the completed and signed declaration and the technical parameters annex (the obligatory template of the offer, declaration and the technical parameters annex are attached to this inquiry).
4) Opening tenders: the tenders will be opened on 06.10.2020 at 9:00 am at the company headquarters.
5) In the course of the examination and evaluation of offers, the Ordering Party may demand clarification from the Bidders regarding the content of submitted offers.

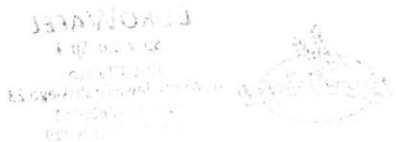
VI. Bidding exclusions:

The order can not be granted to affiliated entities in person or in equity with the Employer. Person or capital-related entity means the reciprocal relationship between the beneficiary or the persons authorized to incur obligations on behalf of the

beneficiary, the activities connected with the preparation and conduct of the selection procedure for the contractor and the contractor, consisting in particular of:

A. participating in the company as a partner in a civil law partnership or partnership,
B. holding at least 10% of shares, unless the lower threshold results from legal provisions or has not been determined by the Managing Authority,
C. acting as a member of a supervisory or management body, proxy, attorney
D. marry, kinship or affinity in a straight line, second degree affinity or second degree affinity in the lateral line or in relation to adoption, care or guardianship.

VII. Additional information

1) In case of doubt and the need to specify the inquiry, please send an e-mail to: projekty@eurowafel.pl. Each question and answers to the questions will be made public via the website: www.bazakonkurencyjności.gov.pl
2) The Ordering Party reserves the right to cancel this proceeding regarding the selection of a supplier for any reason.
3) It is anticipated that significant changes to the contract may be made as a result of the procurement procedure in terms of the deadline or other conditions of the contract, in the event of unexpected circumstances preventing the performance of the contract within the period or circumstances specified in this inquiry.
4) Supplementary contracts are not expected to be awarded.
5) Partial offers are not allowed.

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